心理学院党建活动审批表

(2015年12月修订)

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **活动名称** | |  | | | | | | | |
| **活动类型** | | □ 学校活动 □ 分党委活动 □ 支部活动 □其他活动 | | | | | | | |
| **举办部门** | |  | | | | | | | |
| **负责人** | |  | | **联系方式** | |  | | | |
| **活动前** | 计划举办时间 | |  | | 地点 |  | | 参加人数 |  |
| 活动策划 | | （纸质版附后，经费预算明细详尽） | | | | | | |
| 计划活动时长 | | | |  | | | | |
| 申请经费金额 | | | | 元 | | | | |
| 批准经费金额（审批人填写） | | | | 元 | | | | |
| 审批人签字： 日期： | | | | | | | | |
| **活动后** | 实际举办时间 | |  | | 地点 |  | | 参加人数 |  |
| 经费报销 | | 填写《活动经费决算表》发至**分党委邮箱**：bnupsyfdw@126.com  是 □ 否 □ | | | | | | |
| 准备足额合格发票： 是 □ 否 □ | | | | | | |
| 拟报销金额 | | | | 元 | | |
| 实际报销金额（老师填写） | | | | 元 | | |
| 报销登记日期（老师填写） | | | | 年 月 日 | | |
| 学时认定 | | 学时认定 | | | | 学时 | | |
| 《党员参与活动记录》发至**分党委邮箱**：[bnupsyfdw@126.com](mailto:bnupsyfdw@126.com)；新闻稿、精选照片等发至**学生活动宣传邮箱**：[psyxshd@163.com](mailto:psyxshd@163.com)，抄送至**分党委邮箱**：bnupsyfdw@126.com  是 □ 否 □ | | | | | | |

党员参与活动记录

活动名称： 活动举办单位：

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| 姓名 | 学号 | 所属党支部 | 参与时长 | 备注 |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

**注：此表格纸质版一式两份，一份由负责人保存，一份由分党委存档！**

活动负责人签名：

日 期：

分党委盖章：

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **活动经费决算表** | | | | | | | | |
| 报销时间： | |  | 经手人： |  |  | 负责人： |  |  |
| **报销单位** | **时间** | **活动** | **明细** | | | | **总计** | **经手人** |
| **项目** | **单价** | **数量** | **总价** |
|  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |